

Craig Rural Fire Protection District

FINANCIAL STATEMENTS AND  
REPORT OF INDEPENDENT  
CERTIFIED PUBLIC ACCOUNTANTS

December 31, 2018

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REPORT OF INDEPENDENT CERTIFIED  
PUBLIC ACCOUNTANTS

Board of Directors  
Craig Rural Fire Protection District

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities and the governmental funds of the Craig Rural Fire Protection District (the "District"), as of and for the year ended December 31, 2018, which collectively comprise the District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on conducting our audit in accordance with auditing standards generally accepted in the United States of America as established by the American Institute of Certified Public Accountants ("US GAAS").

We conducted our audit in accordance with US GAAS. Those standards require that we plan and perform our audit to obtain reasonable assurance about whether these financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions on the Financial Statements***

In our opinion, the financial statements previously referred to, present fairly, in all material respects, the respective financial position of the governmental activities and the governmental funds of the Craig Rural Fire Protection District, as of December 31, 2018, and the respective changes in financial position thereof, and the respective budgetary comparisons for the governmental funds for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Supplementary Information*

Our audit was conducted with the purpose of forming an opinion on the basic financial statements of the Craig Rural Fire Protection District taken as a whole. The supplementary information on page 29 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to our auditing procedures applied in the audit of the financial statements, certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

#### *Required Supplementary Information*

The Board of Directors has elected to omit the Management's Discussion and Analysis that governmental accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this omitted information.

Accounting principles generally accepted in the United States of America require that the schedule of changes in net pension liability and related ratios on pages 31 and 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to this required supplementary information in accordance with US GAAS, which consist of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on this information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Marc, James and Associates, PC*

Highlands Ranch, Colorado  
June 20, 2019

*GOVERNMENT-WIDE FINANCIAL STATEMENTS*

Craig Rural Fire Protection District

STATEMENT OF NET POSITION

December 31, 2018

ASSETS	
Cash and cash equivalents	\$ 1,137,345
Property taxes receivable	962,703
Capital assets, net of accumulated depreciation of \$2,512,223	
Capital assets not being depreciated	
Land	174,463
Capital assets being depreciated	
Buildings and improvements	3,236,241
Land improvements	9,991
Trucks and accessories	2,066,840
Equipment	177,523
HazMat equipment	77,505
	<hr/>
Total capital assets	5,742,563
	<hr/>
Total assets	7,842,611
DEFERRED OUTFLOWS	
Volunteer firefighters' pension plan	419,163
LIABILITIES	
Accounts payable	60,351
Accrued liabilities	9,231
Net pension liability	445,103
	<hr/>
Total liabilities	514,685
DEFERRED INFLOWS OF RESOURCES	
Property taxes	962,703
Volunteer firefighters' pension plan	107,210
	<hr/>
Total deferred inflows	1,069,913
NET POSITION	
Invested in capital assets	5,742,563
Restricted for emergencies	18,600
Unrestricted	916,013
	<hr/>
Total net position	<u>\$6,677,176</u>

The accompanying notes are an integral part of the these financial statements

Craig Rural Fire Protection District

STATEMENT OF ACTIVITIES

For the Year ended December 31, 2018

Program expenses	
Public safety	
Administration	\$ 210,914
Firefighting/HazMat	378,599
Training	22,965
Fuel	8,970
Equipment repairs	46,942
Stations, buildings and grounds	27,409
Durable equipment	69,980
Volunteer firefighters' pension	183,005
	<hr/>
Total program expenses	948,784
Program revenue	
Response fees	10,859
Grants and donations	52,621
	<hr/>
Total program revenue	63,480
	<hr/>
Net program expenses	885,304
General revenue	
Property taxes	943,360
Specific ownership taxes	80,703
Intergovernmental	12,000
Investment income	13,333
Miscellaneous	1,449
	<hr/>
Total general revenue	1,050,845
	<hr/>
CHANGE IN NET POSITION	165,541
NET POSITION - beginning of the year - restated	6,511,635
	<hr/>
NET POSITION - end of the year	<u>\$6,677,176</u>

The accompanying notes are an integral part of the these financial statements

*FUND FINANCIAL STATEMENTS*

Craig Rural Fire Protection District  
BALANCE SHEET - GOVERNMENTAL FUNDS  
December 31, 2018

	General Fund	HazMat Response Fund	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,073,268	\$ 64,077	\$ 1,137,345
Property taxes receivable	962,703	-	962,703
Due from HazMat Response Fund'	532	-	532
Total assets	\$ 2,036,503	\$ 64,077	\$ 2,100,580
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 60,351	\$ -	\$ 60,351
Due to General Fund	-	532	532
Accrued liabilities	9,017	214	9,231
Total liabilities	69,368	746	70,114
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes	962,703	-	962,703
<b>FUND BALANCE</b>			
Restricted	18,600	-	18,600
Committed	-	63,331	63,331
Unassigned	985,832	-	985,832
Total fund balance	1,004,432	63,331	1,067,763
Total liabilities and fund balance	\$ 2,036,503	\$ 64,077	\$ 2,100,580

**RECONCILIATION TO STATEMENT OF NET POSITION**

Total fund balance	\$ 1,067,763
Amounts reported for governmental activities in the Statement of Net Position are different due to:	
Capital assets used in governmental funds are not financial resources and therefore are not reported in the fund, however capital assets are reported net of accumulated depreciation of \$2,512,223 in the Statement of Net Position,	5,742,563
The net pension liability reflected in the Statement of Net Position is not due and payable in the current period and therefore is not reported in the general fund,	(445,103)
Deferred outflows and deferred inflows associated with the recording of the net pension liability in the Statement of Net Position are not resources in the general fund and are not reported in the general fund.	311,953
Net position - government-wide financial statements	\$ 6,677,176

The accompanying notes are an integral part of these basic financial statements

Craig Rural Fire Protection District

STATEMENT OF REVENUE, EXPENDITURES AND  
CHANGE IN FUND BALANCE - GOVERNMENTAL FUNDS

For the Year ended December 31, 2018

	General Fund	HazMat Reponse Fund	Total
	<u>          </u>	<u>          </u>	<u>          </u>
Revenue			
Property taxes	\$ 943,360	\$ -	\$ 943,360
Specific ownership taxes	80,703	-	80,703
Intergovernmental	-	12,000	12,000
Response fees	5,597	5,262	10,859
Interest income	13,333	-	13,333
Grants and donations	3,584	49,037	52,621
Miscellaneous	1,449	-	1,449
	<u>          </u>	<u>          </u>	<u>          </u>
Total revenue	1,048,026	66,299	1,114,325
Expenditures			
Public safety			
Administration	201,488	2,013	203,501
Firefighting/HazMat	114,964	1,496	116,460
Training	22,965	-	22,965
Fuel	8,970	-	8,970
Equipment repairs	46,942	-	46,942
Durable equipment	69,980	1,630	71,610
Stations, buildings and grounds	27,409	-	27,409
Pension contribution	100,000	-	100,000
Capital outlay			
Equipment	-	49,037	49,037
	<u>          </u>	<u>          </u>	<u>          </u>
Total expenditures	592,718	54,176	646,894
CHANGE IN FUND BALANCE	455,308	12,123	467,431
FUND BALANCE - beginning of the year	549,124	51,208	600,332
	<u>          </u>	<u>          </u>	<u>          </u>
FUND BALANCE - end of the year	<u>\$ 1,004,432</u>	<u>\$ 63,331</u>	<u>\$ 1,067,763</u>

The accompanying notes are an integral part of these basic financial statements

Craig Rural Fire Protection District

RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES  
AND CHANGE IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE  
STATEMENT OF ACTIVITIES

For the Year ended December 31, 2018

Change in fund balance - governmental funds	\$ 467,431
Amounts reported for governmental activities in the Statement of Activities are different due to:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This was the amount of capital assets recorded in the current year,	48,504
The District disposed of capital assets, this is the loss on disposal,	(2,920)
The difference between the pension expense as reflected in the Statement of Activities and the pension contribution as reflected in the general fund,	(83,007)
Depreciation expense on capital assets is reported in the Statement of Activities However, it does not use current financial resources, as such depreciation expense is not reported as an expenditure in the governmental fund.	<u>(264,467)</u>
Change in net position - government-wide financial statements	<u>\$ 165,541</u>

The accompanying notes are an integral part of these basic financial statements

Craig Rural Fire Protection District

STATEMENT OF PLAN NET POSITION -  
VOLUNTEER FIREFIGHTERS' PENSION FUND

December 31, 2018

ASSETS	
Cash and cash equivalents	\$ 20,543
State of Colorado contribution receivable	60,000
Investments, at fair value	<u>3,581,990</u>
Total assets	<u><u>3,662,533</u></u>
PLAN NET POSITION	
Restricted for pension benefits	<u><u>\$ 3,662,533</u></u>

The accompanying notes are an integral part of these basic financial statements

Craig Rural Fire Protection District

STATEMENT OF CHANGE IN PLAN NET POSITION -  
VOLUNTEER FIREFIGHTERS' PENSION FUND

For the Year ended December 31, 2018

Additions	
District contribution	\$ 100,000
State of Colorado contribution	60,000
Net investment income	<u>(86,647)</u>
Total additions	73,353
Deductions	
Administrative expenses	7,481
Pension benefits payments	<u>257,794</u>
Total deductions	<u>265,275</u>
CHANGE IN PLAN NET POSITION	(191,922)
PLAN NET POSITION - beginning of the year	<u>3,854,455</u>
PLAN NET POSITION - end of the year	<u><u>\$ 3,662,533</u></u>

The accompanying notes are an integral part of these basic financial statements

Craig Rural Fire Protection District

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGE  
IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND

For the Year ended December 31, 2018

	Original and Final Budget	Actual	Variance
<b>Revenue</b>			
Property taxes	\$ 897,722	\$ 943,360	\$ 45,638
Specific ownership taxes	60,000	80,703	20,703
Response and other fees	510	5,597	5,087
Interest income	800	13,333	12,533
Grants and donations	3,000	3,584	584
Miscellaneous	800	1,449	649
	<hr/>	<hr/>	<hr/>
Total revenue	962,832	1,048,026	85,194
<b>Expenditures</b>			
Public safety			
Administration	223,955	201,488	22,467
Firefighting/HazMat	90,700	114,964	(24,264)
Training	30,600	22,965	7,635
Fuel	6,740	8,970	(2,230)
Equipment repairs	47,200	46,942	258
Durable equipment	54,000	69,980	(15,980)
Stations, buildings and grounds	31,740	27,409	4,331
Pension contribution	100,000	100,000	-
Capital outlay			
Equipment	33,400	-	33,400
	<hr/>	<hr/>	<hr/>
Total expenditures	618,335	592,718	25,617
	<hr/>	<hr/>	<hr/>
CHANGE IN FUND BALANCE	\$ 344,497	455,308	\$ 110,811
	<hr/>	<hr/>	<hr/>
FUND BALANCE - beginning of the year		549,124	
		<hr/>	
FUND BALANCE - end of the year		\$ 1,004,432	
		<hr/>	

Craig Rural Fire Protection District

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGE  
IN FUND BALANCE  
BUDGET AND ACTUAL - HAZMAT RESPONSE FUND

For the Year ended December 31, 2018

	Original Budget	Amended and Final Budget	Actual	Variance
Revenue				
Intergovernmental	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
Response fees	-	-	5,262	5,262
Grants and donations	-	49,037	49,037	-
Total revenue	12,000	61,037	66,299	5,262
Expenditures				
Public safety				
Administration	5,250	5,250	2,013	3,237
HazMat response	3,000	3,000	1,496	1,504
Equipment repairs	500	500	-	500
Durable equipment	1,500	1,500	1,630	(130)
Training	2,757	2,757	-	2,757
Capital outlay				
Equipment	-	49,037	49,037	-
Total expenditures	13,007	62,044	54,176	7,868
CHANGE IN FUND BALANCE	<u>\$ (1,007)</u>	<u>\$ (1,007)</u>	<u>12,123</u>	<u>\$ 13,130</u>
FUND BALANCE - beginning of the year			<u>51,208</u>	
FUND BALANCE - end of the year			<u>\$ 63,331</u>	

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Craig Rural Fire Protection District (the “District”) conform to the accounting principles generally accepted in the United States of America (“US GAAP”) as applicable to governmental entities. The following is a summary of the more significant policies consistently applied in the preparation of the basic financial statements of the District.

*1. Reporting Entity*

The District was established in 1921 under State of Colorado statutes as a quasi-municipal corporation and is governed by a five-member Board of Directors pursuant to the provisions of the Colorado Special District Act. The District’s service area includes western Routt County, eastern Moffat County and the City of Craig, Colorado. The District provides firefighting and HazMat services to the residents and visitors of the District. As required by US GAAP, these financial statements present the activities of the District, which is legally separate and financially independent of other state and local government entities. The District has no component units as defined by Governmental Accounting Standards Board (“GASB”), Statement No. 14, *The Reporting Entity* and GASB No. 39, *Determining Whether Certain Organizations are Component Units*.

*2. Measurement Focus and Financial Reporting Framework*

*Government-Wide Financial Statements*

The government-wide financial statements, the Statement of Net Position and the Statement of Activities, report information on the *governmental-type activities* of the District, which rely to a significant extent on property taxes, charges for services and grants for support. The Statement of Activities demonstrates the degree to which expenses of the *governmental-type activities* are supported by property taxes, charges for services and grants.

*Governmental Fund Financial Statements*

The governmental fund financial statements are prepared using the current financial measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if the revenues are collectible within the current period or soon thereafter to pay liabilities of the current period. For that purpose, the District considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period.

*Governmental Funds*

For 2018, the District had two major Governmental Funds.

- The *General Fund*, is the general operating fund of the District which accounts for all of the financial resources of the District not accounted and reported in another fund,
- The *Special Revenue Fund* is used to account for proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The District accounts for the HazMat Response activities as a special revenue fund. The revenues associated with the operation of the HazMat Response include intergovernmental payments and response fees.

Craig Rural Fire Protection District  
NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – *continued*

2. *Measurement Focus and Financial Reporting Framework*

*Fiduciary Funds*

Fiduciary funds account for the assets held by the District in a Trustee capacity or as an agent on behalf of others. The District has one Fiduciary Fund, the Volunteer Firefighters' Pension Fund.

*Expendable Trust Fund* – These funds are accounted for using the flow of economic resources measurement focus and use the accrual basis of accounting. Expendable Trust Funds account for assets where both the principal and interest may be spent.

3. *Cash and Cash Equivalents*

The District considers cash and cash equivalents to include cash on hand, demand deposits and money market accounts.

4. *Fair Value of Financial Instruments*

The District's financial instruments include cash and cash equivalents, accounts receivable, accounts payable, and deferred inflow of resources. The District estimates that the fair value of these financial instruments as of December 31, 2018 do not differ materially from the aggregate carrying values used in the accompanying financial statements. The carrying amount of these financial instruments approximates the fair value due to the short maturity of these financial instruments.

5. *Use of Estimates*

The preparation of financial statements in conformity with US GAAP involves the use of management's estimates that affect the reported amounts of assets and liabilities as of the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. These estimates are based upon management's best judgment, after considering past events and assumptions about future events. Actual results could differ from those estimates.

6. *Property Taxes Receivable*

Property taxes are levied on December 15 of each year, and attach as an enforceable lien on subject property as of January 1 of the following year. The property taxes are payable in full on April 30 or if paid in two installments, due on February 28 and June 15. Property taxes are considered to be delinquent as of August 1. Routt County and Moffat County bill and collect the property taxes on behalf of the District and remit the collections, less the Treasurer's fees, to the District on a monthly basis. As the property taxes result in an enforceable lien on the subject property, in the event the property taxes are not paid, the subject property will be sold at public auction to collect the delinquent property taxes. Accordingly, no provision is deemed necessary for uncollected property taxes.

As of December 31, the District has recorded the levied property taxes and the related deferred inflow of resources.

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - *continued*

7. *Restricted Net Position*

The restriction of net position represents amounts that may not be appropriated or are legally segregated for a specific purpose.

8. *Capital Assets*

The District's capital assets which consist of land, buildings and improvements, trucks and other equipment, are reported in the government-wide financial statements. The District's capital assets are recorded at cost, if purchased or constructed. Donated capital assets are valued at the estimated fair value at the time of donation. The District has a capitalization policy of \$10,000. The District's Board of Directors has the option to capitalize certain items less than \$10,000 in certain circumstances. Depreciation is provided in amounts sufficient to relate the cost of depreciable capital assets to operations over the estimated useful lives of the assets. Depreciation is provided under the straight-line method, with estimated service lives of ten to seventy-five years.

The cost of normal maintenance and repairs that do not add to the value of, or materially extend the life of, the related capital asset, are charged to expense as incurred.

9. *Investments*

The investments of the Expendable Trust Fund ("Pension Plan") are reported at market value, determined by quoted market prices.

NOTE B – BUDGET INFORMATION

The District's annual budget is prepared on a Non-GAAP basis for the District's General Fund, Special Revenue Fund, and Fiduciary Fund. An annual appropriated budget is adopted for the Funds. All annual appropriations lapse at the end of the District's fiscal year.

The District conforms to the following procedures, in accordance with the State of Colorado revised Statutes, in the establishment of the budgetary information reflected in the accompanying financial statements.

Prior to October 15, the District's Treasurer submits a proposed operating budget for the subsequent fiscal year to the District's Board of Directors. The Board of Directors may change the proposed budget prior to the publication of the notice of budget. Within ten days of the submission, a notice of the proposed budget is published. The operating budget includes proposed expenditures and the means of financing the expenditures.

Public hearings are held at the regular District Board of Director's meetings to obtain taxpayer input on the proposed operating budget.

On or before December 15, the operating budget is legally adopted through passage of a budget resolution. Upon adoption, the District's Treasurer is authorized to transfer the budgeted amounts within the function and objects of the Fund(s). The District's Board of Directors must approve revisions that change the total expenditures of the Fund(s). Appropriations are controlled and the budget can be only amended in accordance with the State of Colorado Revised Statutes that allows the District to amend the budget and adopt a supplemental appropriation, if funds for a specific purpose, other than ad valorem taxes, become available.

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE B – BUDGET INFORMATION – *continued*

The State of Colorado Statutes requires a balanced budget. For 2018, the District's budgeted revenues exceeded budgeted expenditures in the General Fund by \$344,497. The District's Board of Directors anticipates the use of the 2018 surplus to fund future capital asset expenditures.

In December 2018, the District approved the amending of the 2018 HazMat Response Fund budget. The amendment increased the total revenues and the total appropriation by \$49,037 related to a grant for the acquisition of HazMat training equipment.

In addition, in the District's HazMat Response Fund, the budgeted expenditures exceeded budgeted revenues by \$1,007. The District's Board of Directors anticipated the use of prior years' surplus to fund the budgeted excess expenditures.

NOTE C – CASH AND INVESTMENTS

The Colorado Public Deposit Protection Act ("PDPA") requires that all units of local government deposit cash in eligible public depositories. State regulators determine the eligibility. Amounts on deposit in excess of the Federal Deposit Insurance Corporation ("FDIC") insurance levels must be collateralized. The eligible collateral is determined by the PDPA. The PDPA allows institutions to create a single collateral pool for all public funds. The pool is to be maintained by another institution, or held in trust for all uninsured public deposits. The market value of the collateral must be equal to 102% of the aggregate uninsured public deposits. The Colorado Division of Banking for banks and savings associations is required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

As of December 31, 2018, the District maintained deposits that were either insured by the FDIC or held in eligible depositories. The District also holds funds at an investment company in money market accounts and certificates of deposit. These funds are held in the District's name and are covered by the Securities Investor Protection Corporation ("SIPC") up to \$500,000 per customer.

In addition, State of Colorado Statute specifies investments that meet defined rating and risk criteria in which local governments may invest including; obligations of the United States and certain United States government agency securities; certain international agency securities; general obligation and revenue bonds of the United States, state and local government entities; banker's acceptances of certain banks; commercial paper; local government investment pools; written repurchase agreements collateralized by certain authorized securities; certain money market funds; and guaranteed investment contracts.

Throughout the year and at December 31, 2018, the District's cash on deposit and securities held with its investment company exceeded the \$500,000 per customer SIPC insurance limit. The District has not experienced any losses and believes it is not exposed to any significant credit risk on its cash on deposit and securities held.

Under Colorado statutes, the Volunteer Firefighters' Pension Plan (Expendable Trust Fund) Trustees have complete discretionary authority to invest and reinvest funds, subject to certain limitations. The District has adopted a formal investment policy.

Craig Rural Fire Protection District  
NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE C – CASH AND INVESTMENTS - *continued*

As of December 31, 2018, the Volunteer Firefighters' Pension Plan investments consisted of the following:

Investment Type	Cost	Fair Value
Asset and mortgage backed securities	\$ 79,578	\$ 81,819
Municipal bonds	821,887	858,097
Exchange traded funds	156,336	120,676
Mutual funds	2,598,758	2,521,398
	<u>\$ 3,656,559</u>	<u>\$ 3,581,990</u>

The District Volunteer Firefighters' Pension Fund investments are represented by specific identifiable securities that are held in trust by the District's investment advisory company in the District's name.

As of December 31, 2018 the District had the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (in Years)			
		<1	1-5	6-10	>10
Asset and mortgage backed securities	\$ 81,819	\$ -	\$ -	\$ -	\$ 81,819
Municipal bonds	858,097	-	207,582	284,133	366,382
Exchange traded funds	120,676	-	-	-	120,676
Mutual funds	2,521,398	-	-	-	2,521,398
	<u>\$ 3,581,990</u>	<u>\$ -</u>	<u>\$ 207,582</u>	<u>\$ 284,133</u>	<u>\$ 3,090,275</u>

The exchange traded and mutual funds held by the District's Volunteer Firefighters' Pension Fund do not have a final maturity date and as such, have been included in the over 10 year category. The District at its option, may sell any investments prior to the final maturity date.

In accordance with Colorado Statutes, the District may invest in a variety of mortgage-backed securities, corporate bonds, United States and State government agency securities, and mutual funds. In addition, the District maintains a certain amount of funds in money markets. The investments in corporate bonds, United States government agency securities and state and local bonds are rated as to their credit risk by Standard & Poor's and by Moody Investor Service. As of December 31, 2018, those ratings were as follows:

	Standard & Poor's	Moody Investor Services
Municipal bonds	AA- to AA+	Aa1 to Aa3

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE C – CASH AND INVESTMENTS - *continued*

As of December 31, 2018, the following investments exceeded 5% of the District's Volunteer Firefighters' Pension Plan fiduciary net position:

Investment	Cost	Fair Value
American Balanced Fund Class A	\$ 362,225	\$ 356,551
American Moderate Growth and Income	191,447	188,316
MFS Conservative Allocation Fund	432,369	437,720
MFS Moderate Allocation Fund	360,990	341,858
Cohen & Steers Pfd Security and Income	266,704	244,955

NOTE D – CAPITAL ASSETS

The changes in the District's capital assets for the year ended December 31, 2018 are as follows:

	Balance December 31, 2017	Additions	Disposals	Balance December 31, 2018
<b>Capital assets</b>				
<b>Non-depreciable</b>				
Land	\$ 174,463	\$ -	\$ -	\$ 174,463
<b>Depreciable</b>				
Buildings	3,832,050	-	-	3,832,050
Land improvements	29,259	-	-	29,259
Vehicles	3,453,607	-	-	3,453,607
Equipment	579,060	-	-	579,060
HazMat equipment	148,000	48,504	(10,156)	186,348
Total	8,216,439	48,504	(10,156)	8,254,787
<b>Accumulated depreciation</b>				
Buildings	(528,745)	(67,064)	-	(595,809)
Land improvements	(17,433)	( 1,835)	-	(19,268)
Vehicles	(1,246,362)	(40,405)	-	(1,386,767)
Equipment	(358,079)	(43,458)	-	(401,537)
HazMat equipment	(104,374)	(11,705)	7,236	(108,843)
Total	(2,254,993)	(264,467)	7,236	(2,512,223)
Net capital assets	\$ 5,961,466	\$ (215,963)	\$ (2,920)	\$ 5,742,563

Total depreciation expense for 2018 was \$264,467 of which \$9,426 was charged to the administrative function and \$255,041 was charged to the firefighting function.

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE D – CAPITAL ASSETS – *continued*

The beginning balances for the capital asset and the related accumulated depreciation for the District's vehicles has been adjusted to reflect the prior year disposal of a District fire engine in the amounts of \$438,323 and \$357,062, respectively. The difference, \$81,261, representing the salvage value of the fire engine was recorded as a reduction of the beginning net position for 2018.

NOTE E – FUND BALANCES/NET POSITION

*Fund Balance*

The District utilizes a fund balance presentation as required under GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Fund balances are categorized as non-spendable, restricted, committed, assigned or unassigned.

*Non-spendable* – represents amounts that cannot be spent because they are either in non-spendable form or legally required to remain intact,

*Restricted* – represents amounts with external constraints placed on the use of these resources or imposed by enabling legislation,

*Committed* – represents amounts that can only be used for specific purposes imposed by a formal action of the District's highest level of decision-making authority, the District's Board of Directors. Committed resources cannot be used for any other purpose unless the District's Board of Directors removes or changes the specific use by the same type of action used to commit those amounts, either by resolution or by ordinance,

*Assigned* – represents amounts that the District intends to use for specific purposes as expressed by the District's Board of Directors or an official delegated the authority to assign amounts,

*Unassigned* – represents the residual classification for the general fund or deficit balances in other funds, as applicable.

Amounts are considered to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available. Unrestricted amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of these unrestricted fund balances classifications could be used.

	General Fund	HazMat Response Fund	Total
Fund balances			
Restricted			
TABOR reserve	18,600	-	18,600
Committed			
HazMat Response	-	63,331	63,331
Unassigned	985,832	-	985,832
	<hr/>		
Total fund balances	\$ 1,004,432	\$ 63,331	\$ 1,067,763

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE E – FUND BALANCES/NET POSITION - *continued*

*Net Position*

Net Position represents the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. The District reports three categories of net position, as follows:

*Net investment in capital assets* – consists of net capital assets, reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows or resources related to those assets.

*Restricted net position* – net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.

*Unrestricted net position* – consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

When an expense is incurred for purposes for which both restricted and unrestricted net position is available, the District will use the most restrictive net position first.

NOTE F – VOLUNTEER FIREFIGHTERS' PENSION PLAN

*Description of the Plan and Benefits Provided*

The District is trustee of a single employer defined benefit pension plan (the "Plan") for all of the District's volunteer firefighters. The Plan is administered by a five-member Board of Trustees and is included as an Expendable Trust Fund in the District's financial statements. Firefighters who have attained both the age of 50 and completed 20 years of active service in any fire department in the State of Colorado are eligible for a monthly pension according to the Plan provisions as enacted and governed by the Pension Fund Board of Trustees.

A summary of the Plan's status as of January 1, 2018, most recently completed actuarial valuation, and December 31, 2018, the Plan's current year end date (measurement and reporting date) is as follows:

Actuarial accrued liability			
Active members (30)	January 1, 2018	\$	1,280,604
Retirees and beneficiaries (29)	January 1, 2018		<u>2,827,034</u>
Total actuarial accrued liability	January 1, 2018	\$	<u><u>4,107,638</u></u>
Total pension liability	December 31, 2018	\$	4,107,638
Fiduciary net position	December 31, 2018		<u>3,662,535</u>
Net pension liability	December 31, 2018	\$	<u><u>445,103</u></u>
Fiduciary net position as % of total pension liability			<u><u>89.16%</u></u>

Craig Rural Fire Protection District  
NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE F – VOLUNTEER FIREFIGHTERS' PENSION PLAN - *continued*

*Description of the Plan and Benefits Provided - continued*

The Plan provides retirement benefits for Plan participants and beneficiaries according to the Plan provisions as enacted and governed by the Plan Board of Directors as follows:

Normal Retirement Benefit at Age 50 with 20 years of service (monthly)	\$	850
Vested Retirement Benefit with 10 to 20 years of service per year (monthly)		42
Disability Retirement Benefit (monthly)		
Long-term disability for line of duty injury, lifetime benefit		850
Survivor Benefits (monthly)		
Death after normal retirement		425
Funeral Benefit, lump sum, one-time only		100

*Net Pension Liability and Change in the Net Pension Liability*

As defined within GASB 68, the Net Pension Liability ("NPL") is the difference between the Total Pension Liability "(TPL)" and the Plan's Net Position. This is analogous to the Plan's accrued liability less the market value of the Plan's assets. The TPL is based upon the Plan's actuarial valuation performed as of January 1, 2018 and the measurement date of December 31, 2018.

The change in the Plan's NPL consists of the following:

Service costs	\$	54,777
Interest on the TPL		256,896
District contribution		(100,000)
State of Colorado supplemental discretionary contribution		(60,000)
Net plan investment income		86,645
Plan administrative expenses		<u>7,481</u>
Change in the Net Pension Liability		(245,799)
Net Pension Liability – Beginning of the Year		<u>199,304</u>
Net Pension Liability – End of the Year	\$	<u><u>445,103</u></u>

The Plan's Net Pension Liability was calculated using a Single Discount Rate of 6.50%. The Plan's Net Pension Liability/(Asset) using the 6.50% Single Discount Rate and Single Discount Rate of one percent lower or one percent higher is as follows:

1% Decrease 5.50%	Current 6.50%	1% Increase 7.50%
\$ <u><u>986,020</u></u>	\$ <u><u>445,103</u></u>	\$ <u><u>2,919</u></u>

Craig Rural Fire Protection District  
 NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE F – VOLUNTEER FIREFIGHTERS’ PENSION PLAN - *continued*

*Basis for Determining the District and Actuarial Calculated Contributions*

The District makes contributions based upon the District's established benefits, as previously presented and funding requirements based upon the actuarial study. Plan Participants do not make contributions. The State of Colorado also may make a supplementary discretionary contribution to the Plan in an amount established by statute.

The actuarial assumptions and methods related to the Plan as of January 1, 2018, the most recently completed actuarial valuation, are as follows:

Valuation date	January 1, 2018
Actuarial cost method	Entry age normal
Amortization method	Level amount open
Remaining amortization period	20 years
Asset valuation method	Market value
Actuarial assumptions:	
Investment rate of return (single discount rate)	6.5%
Inflation	2.5%
Projected salary increases	N/A
Cost of living adjustments	None
Retirement age	50% probability for ages 50-64; 100% probability at age 65
Mortality	RP-2014 Combined Healthy Generational Mortality with Blue Collar Adjustment, projected with Scale AA

For the year ended December 31, 2018, the actuarial and District contributions were as follows:

<u>Actuarially Determined Contribution</u>	<u>Actual Contribution</u>	<u>Contribution Excess</u>
\$ 72,313	\$ 160,000	\$ 87,687

Craig Rural Fire Protection District  
 NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE F – VOLUNTEER FIREFIGHTERS’ PENSION PLAN - *continued*

*Deferred Outflows and Deferred Inflows of Resources*

The deferred inflows and outflows of resources, as applicable, related to the Plan are amounts used under GASB 68 in developing the government-wide pension expense. The deferred inflows and outflows of resources arise from differences between the expected and actual experiences of the Plan and changes, as applicable, of Plan assumptions. The portions of these amounts which are not included in the current government-wide reported pension expense are reflected as deferred outflows of resources and consist of:

Deferred Outflows of Resources

Deferred outflow of resources to be recognized in future pension expense resulting from the difference between expected and actual experience associated with the TPL to be amortized over the remaining estimated service lives of the participants	\$	45,007
Deferred outflow of resources to be recognized in future pension expense resulting from differences between projected and actual Plan investment income to be amortized under a 5 year period		313,742
Deferred outflow of resources to be recognized in future pension expense resulting from the change in assumptions to be amortized over the remaining estimated service lives of the participants		60,414
Total Deferred Outflows of Resources	\$	419,163

Deferred Inflows of Resources

Deferred inflows of resources to be recognized in future pension expense resulting from differences between projected and actual Plan investment income to be amortized under a 5 year period	107,210
Net Deferred Outflows and Inflows of Resources	\$ 311,953

The deferred outflows and inflows of resources by year to be recognized in the future pension expense as of December 31, 2018 are as follows:

<u>Year ended December 31,</u>		
2019	\$	141,586
2020		72,601
2021		31,015
2022		66,751
Total	\$	311,953

NOTE G – INTERGOVERNMENTAL AGREEMENT

The District, by virtue of an intergovernmental agreement (the “Agreement”) with Moffat County (the “County”) and the City of Craig, Colorado (the “City”), has been designated as the emergency response authority for the City and County and is thus responsible for emergency response to hazardous substance incidents. The District deploys its Hazardous Substance Response Team (“HazMat Team”), upon request, to the site of hazardous substance incidents within its designated area.

Craig Rural Fire Protection District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018

NOTE H – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, injuries to employees, and natural disasters. These risks are covered by commercial insurance purchased from independent insurance brokers. The District also carries commercial insurance for its employee health and accident insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years.

NOTE I – TAX, SPENDING AND DEBT LIMITATIONS

Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights ("TABOR"), contains tax, spending and debt limitations which apply to the State of Colorado and all local governments.

TABOR requires local governments to establish emergency reserves. These reserves must be at least 3% of fiscal year spending (excluding bonded debt service). Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls, or salary or benefit increases.

In 1999, the electors of the District authorized the District to collect and spend all revenue received in 1999 and subsequent years, notwithstanding the limitations of TABOR, without increasing its mill levy above current levels without further voter approval.

The District's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the calculation of the fiscal year spending limits will require judicial interpretation.

NOTE J - CONCENTRATION OF REVENUE

For 2018, property and specific ownership taxes accounted for 98% of the District's revenue of which a significant portion is attributed to the Craig Station (electricity generating plant) located within the District.

NOTE K– MANAGEMENT'S EVALUATION OF SUBSEQUENT EVENTS

The preparation of the District's financial statements and accompanying footnotes in conformity with generally accepted accounting principles requires management of the District to evaluate transactions and events subsequent to the balance sheet date involving the District. Management has evaluated the subsequent transactions and events of the District through June 20, 2019, which is the date the financial statements and accompanying footnotes were available for issuance.

*SUPPLEMENTARY INFORMATION*

Craig Rural Fire Protection District

SCHEDULE OF REVENUE, EXPENDITURES, AND CHANGE IN FUND  
BALANCE - BUDGET AND ACTUAL - VOLUNTEER FIREFIGHTERS' PENSION PLAN

For the Year ended December 31, 2018

	Original and Final Budget	Actual	Variance
<b>Additions</b>			
District contribution	\$ 100,000	\$ 100,000	\$ -
State of Colorado contribution	60,000	60,000	-
Net investment income	100,000	(86,647)	(186,647)
Total additions	260,000	73,353	(186,647)
<b>Deductions</b>			
Pension benefits payments	253,350	257,794	(4,444)
Administrative expenses	6,200	7,481	(1,281)
Total deductions	259,550	265,275	(5,725)
CHANGE IN PLAN NET POSITION	\$ 450	(191,922)	\$ (192,372)
PLAN NET POSITION - beginning of the year		3,854,455	
PLAN NET POSITION - end of the year		\$ 3,662,533	

*REQUIRED SUPPLEMENTARY INFORMATION*

Craig Rural Fire Protection District

VOLUNTEER FIREFIGHTERS' PENSION PLAN  
SCHEDULE OF CHANGE IN NET PENSION LIABILITY AND RELATED RATIOS

Year 5 (prospectively since 2014)

Measurement period ended December 31.	2014	2015	2016	2017	2018
<b>Total Pension Plan Liability</b>					
Service cost	\$ 40,583	\$ 40,583	\$ 39,989	\$ 39,989	\$ 54,777
Interest on the total pension liability	224,395	226,002	236,831	239,144	256,896
Difference between expected and actual experience	-	140,010	-	101,127	-
Assumption changes	-	-	-	135,748	-
Benefit payments	(240,805)	(239,700)	(239,700)	(242,783)	(257,794)
Net change in total pension liability	24,173	166,895	37,120	273,225	53,879
Total pension plan liability - beginning	3,552,346	3,576,519	3,743,414	3,780,534	4,053,759
Total pension plan liability - ending	<u>\$ 3,576,519</u>	<u>\$ 3,743,414</u>	<u>\$ 3,780,534</u>	<u>\$ 4,053,759</u>	<u>\$ 4,107,638</u>
<b>Pension Plan Fiduciary Net Position</b>					
District contributions	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Pension plan net investment income	207,116	8,781	209,291	405,558	(86,645)
Benefit payments	(240,805)	(239,700)	(239,700)	(242,783)	(257,794)
Pension Plan administrative expenses	(5,700)	-	(5,700)	(213)	(7,481)
State of Colorado supplemental discretionary contribution	60,000	60,000	60,000	60,000	60,000
Net change in Pension Plan fiduciary net position	120,611	(70,919)	123,891	322,562	(191,920)
Pension plan fiduciary net position - beginning	3,358,310	3,478,921	3,408,002	3,531,893	3,854,455
Pension plan fiduciary net position - ending	<u>\$ 3,478,921</u>	<u>\$ 3,408,002</u>	<u>\$ 3,531,893</u>	<u>\$ 3,854,455</u>	<u>\$ 3,662,535</u>
Net Pension Liability	<u>\$ (97,598)</u>	<u>\$ (335,412)</u>	<u>\$ (248,641)</u>	<u>\$ (199,304)</u>	<u>\$ (445,103)</u>
Pension Plan Fiduciary Net Position as a % of Total Pension Plan Liability	<u>97.27%</u>	<u>91.04%</u>	<u>93.42%</u>	<u>95.08%</u>	<u>89.16%</u>

Craig Rural Fire Protection District					
VOLUNTEER FIREFIGHTERS' PENSION PLAN					
SCHEDULE OF CHANGE IN NET PENSION LIABILITY AND RELATED RATIOS					
Year 5 (prospectively since 2014)					
Measurement period ended December 31.	2014	2015	2016	2017	2018
Net Pension Plan Liability as % of Covered Payroll	N/A	N/A	N/A	N/A	N/A
Covered Payroll	N/A	N/A	N/A	N/A	N/A
Schedule of Contributions					
Actuarially determined contribution	\$ 57,656	\$ 57,656	\$ 69,501	\$ 69,501	\$ 72,313
Actual contributions	160,000	160,000	160,000	\$ 160,000	\$ 160,000
Contribution deficiency (excess)	\$ (102,344)	\$ (102,344)	\$ (90,499)	\$ (90,499)	\$ (87,687)
Schedule of Investment Returns					
	6.25%	0.26%	6.22%	11.62%	-2.42%